

Workforce Development Branch Training@DAO Calendar Semester 2, 2013

Registration Process

- Please complete an Event Application Form for each event and forward via fax or mail by the specified Event Application Deadline date (see details below).
- Registration does not guarantee a place on an event.
- The Drug and Alcohol Office reserves the right to cancel an event where there are low enrolments and applicants will be notified.
- Applicants will receive written confirmation of enrolment within approximately one week after the Event Application Deadline date.
- The Drug and Alcohol Office is an equal opportunity employer and supports an entirely smoke-free work environment across all of its premises, grounds and vehicles.

Applicant Details (Please print clearly and complete all details)

Family name		 	
First name	Mı	/Miss/Mrs/Ms/Dr:	
Job title			
Organisation			
Address			
Suburb/Town			
Telephone	Fax		
Email			
Please indicate your preferred contact method	: □ Email	□ Fax	□ Post
Manager Approval			
Has manager approval been obtained to regist	er for this event?	□ Yes	□ No
Event Registration Details			
Event code	_		
Event title			
Event start date			

Mail or Fax completed Event Application Form by the Event Application Deadline date to:
Training@DAO, Workforce Development
PO Box 126, Mt Lawley WA 6929
Fax: (08) 9370 2358

OFFICE USE ONLY

Event Code	Date received	Date processed	Processed by